

BFA TRANSFER STUDENTS: Students who wish to apply to NHIA as a transfer student must include all official college transcripts with their application for admission. Typically, in the BFA program, a maximum of 30 studio art/creative writing credits and 30 liberal art credits earned at other colleges and universities may be transferred toward the BFA degree at NHIA. Only courses carrying a grade of “C” or better are eligible for transfer. NHIA reserves the right to not transfer credits for coursework that is more than ten years old, unless a degree has been awarded and a grade of “C” or better was earned. Courses taken through NHIA’s Certificate Program before admission to the BFA program are subject to transfer review and restrictions and Department Chairperson review of the student’s portfolio. The review of transfer credits for studio courses may require that the student submit a course syllabus, written work, and portfolio examples that represent his or her work in a particular class.

GRADUATE TRANSFER CREDITS: Decisions about the acceptance of transfer credits into the MAT or MAAE program are made by the Dean of Graduate Studies after a thorough review of the transcript and supportive materials. Generally, transfer credit to the MAAE or MAT is only accepted in rare situations, and not accepted to the MFA programs.

BFA RESIDENCY REQUIREMENT: NHIA students are required to complete a minimum of 60-credits at NHIA (with the exception of Study Abroad credits, and/or students who were part of the transfer agreement from Chester College, if applicable).

ADVANCED PLACEMENT TEST CREDITS: AP (Advanced Placement) Test Credits: NHIA can accept up to 24 credits of AP credit towards a BFA degree. Please note that NHIA’s transfer credit policy typically accepts up to a total of 60 transfer credits (30 credits in studio courses, and 30 credits in non-studio courses), combined from all sources.

COLLEGE LEVEL EXAMINATION PROGRAM: (CLEP) NHIA can accept up to 24 credits from CLEP exams towards a BFA degree. Only tests with a passing score that fill a direct graduation requirement are eligible for transfer credit. Accepted CLEP credits will be reviewed using the same policy as college transfer credit and Advanced Placement Test credits. Please note that NHIA’s transfer credit policy typically accepts up to a total of 60 transfer credits (30 credits in studio courses, and 30 credits in non-studio courses), combined from all sources.

TRANSFER CREDITS: Prior to taking a course at another institution, a student must gain approval from the NHIA Registrar. A “Request to take Courses at Another Institution” form is available in the Office of the Registrar. With assistance from their advisors, students should be certain that the requirement is met, and that the course will fulfill a remaining degree requirement on their degree audit. Students must attach the course descriptions to the completed form and submit it to the Office of the Registrar. This form should be approved by the Registrar prior to enrolling in a course at another college, university or institute.

It is the responsibility of the student to request that an official transcript from the other school be forwarded to the NHIA Registrar once the courses are completed. Credits count, but grades do not. A grade of “TR” is shown on a student’s NHIA transcript to indicate that a student has received credit from another institution. Only course grades of solid “C” (or 2.0 equivalent) or higher (meaning “C”, “C+”, “B-“, “B”, etc.) will be accepted as transfer credit to NHIA. Please note that NHIA’s transfer credit policy typically accepts up to a total of 60 transfer credits (30 credits in studio courses, and 30 credits in non-studio courses), combined from all sources. The course must not duplicate coursework that has already been successfully completed. Grades of transferred courses are not calculated in the student’s GPA, nor will they replace grades for courses that were completed at NHIA.