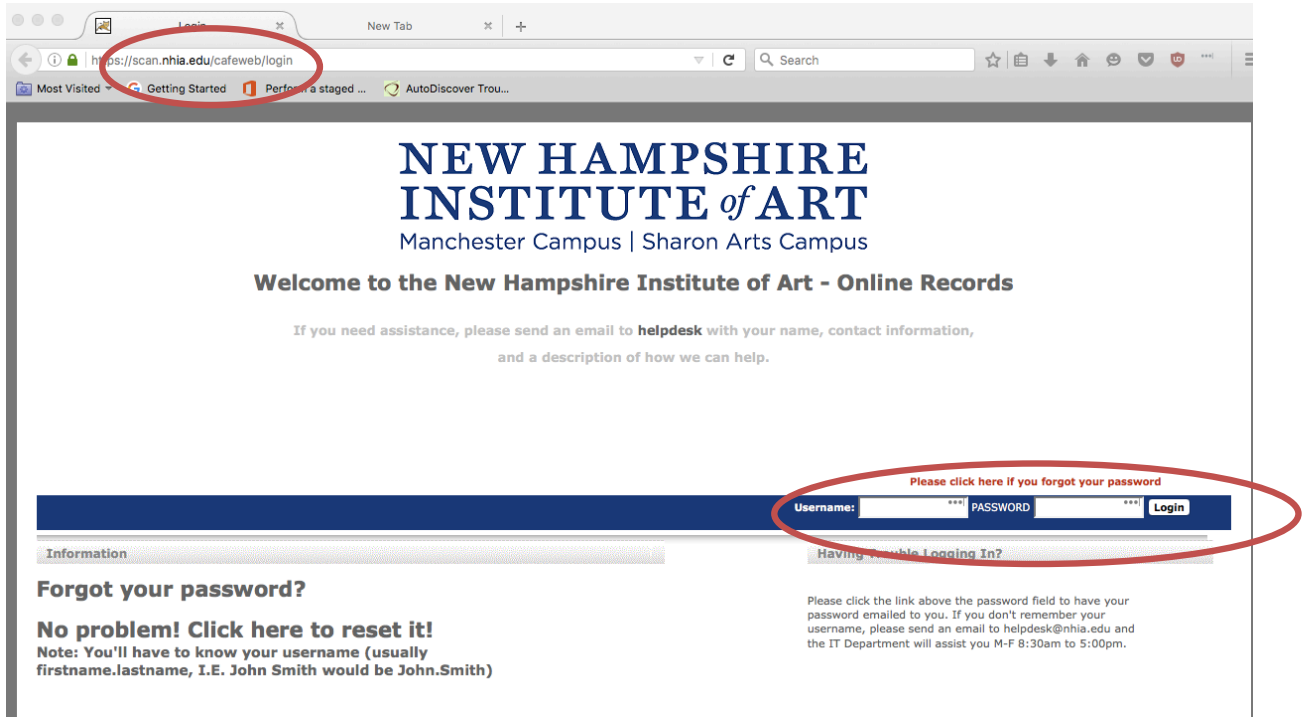


==How to I see my schedule online?

Welcome to SCAN, our online campus information system.

The following instructions are to show you how to log into scan and get your class schedule.

1. In your web browser of choice (We prefer Firefox, but Safari and Internet Explorer work fine too) go to <https://scan.nhia.edu>



What's my username and password?!

If you've never logged in to SCAN before your username and password are:

Username: *firstname.lastname* (I.E. John Smith would be john.smith)

Password: *Your student ID Number*. You will be asked to change it immediately.

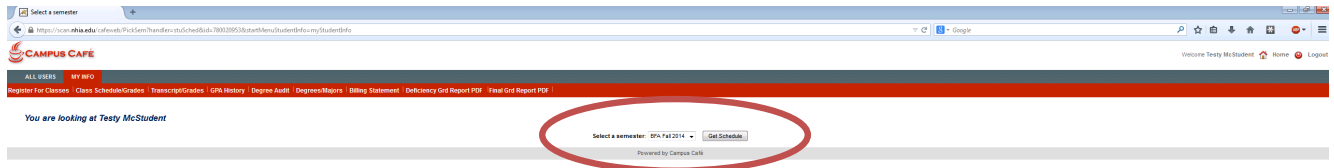
NOTE: YOUR STUDENT ID IS THE LAST 9 DIGITS OF THE NUMBER ON YOUR STUDENT ID CARD

2. Login to scan using your username and password.

3. On the upper left portion of the screen click "My Info" then click "Class Schedule / Grades"



- Choose your semester from the dropdown at the center of the screen and click the *Get Schedule* button



- Your schedule and relevant information will now be presented. On the top right of the screen you have a link for a *printable version*. This will open a printer friendly version of your schedule in a new window.

